

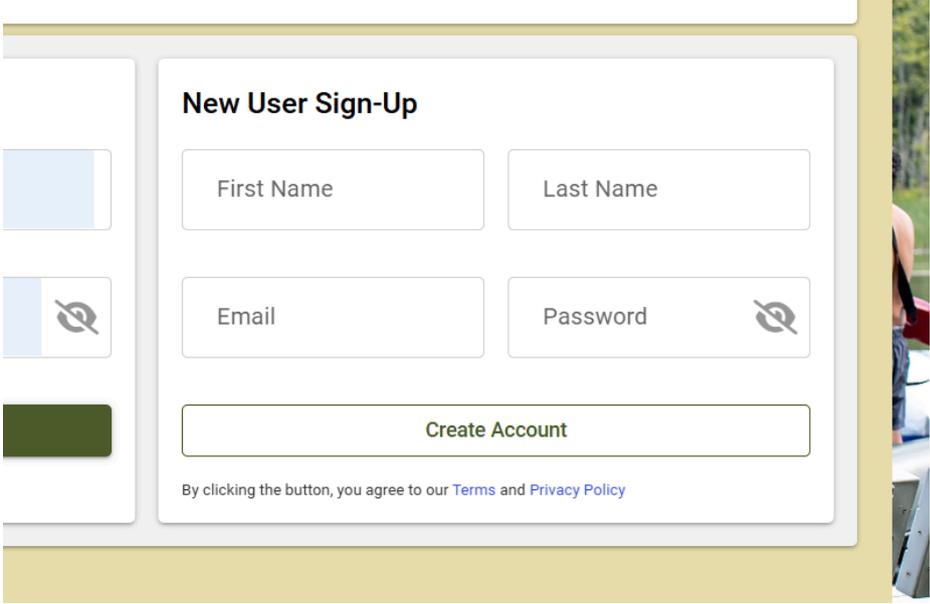
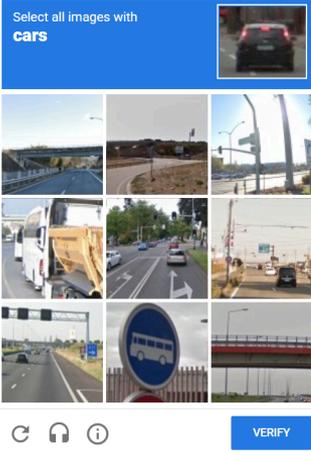


Registration Instructions Summer Camp

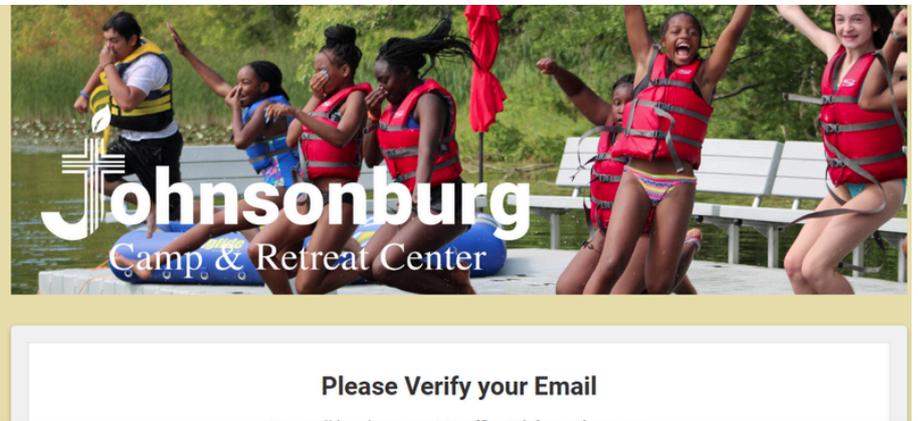
All guests (ages 0 to 99+) must register online to attend a Johnsonburg Camp and Retreat Center retreat, day event, or summer camp.

Below you will find instructions to guide you through registration.

Please note that the photos are from registration on a desktop or laptop computer. Registration from your phone will look a little different.

Steps...	Instructions...
<p>1. Website</p>	<p>Click the blue hyperlink to be redirected to our Registration Site.</p>
<p>2. Create a new account.</p> <p>To go into an existing account go to step.</p>	<p>Scroll to the bottom right side of the page to New User Sign-Up box to create your account. All accounts are created as 'Households'. The account should be created in the name of an adult in the household.</p> 
<p>3. Verify that you're human.</p>	<p>Click whatever they're asking you to click on (i.e. cars, boats). Then click VERIFY in the bottom right corner.</p> 
	<p>You will be sent an email from Johnsonburg Camp and Retreat Center passwordreset@campbrain.com to verify your account.</p>

4. You'll be sent an email to access your account.



5. Go to the email you listed in your registration.

Open the email and then click the green button. You will be brought back to the log in screen

As per your request, here is the link to verify your Johnsonburg Camp and Retreat Center account.

[Click here to Verify your Account](#)

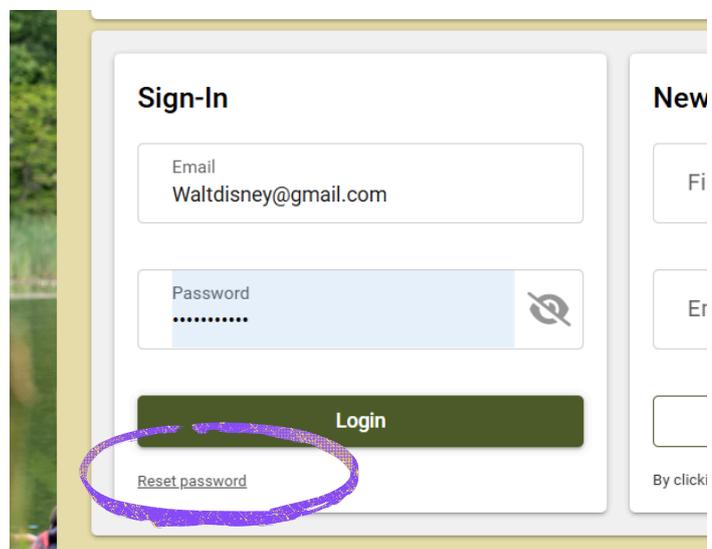
OR copy this link to your browser:

[https://campjburg.campbrainregistration.com/VerifyAccount?token=eyJhbGciOiJIUzI1NiIsInR5cCI6IkpXVCJ9.eyJ1b2YmYiOiJlE3NjU4Mjc3NDgsImV4cCI6MTc2NTc2NTgzMTM0OCwiaWF0IjoxNzY1ODI3NzQ4LCJpc3MiOi](https://campjburg.campbrainregistration.com/VerifyAccount?token=eyJhbGciOiJIUzI1NiIsInR5cCI6IkpXVCJ9.eyJ1b2YmYiOiJlE3NjU4Mjc3NDgsImV4cCI6MTc2NTgzMTM0OCwiaWF0IjoxNzY1ODI3NzQ4LCJpc3MiOi)

6. New Users and Return users:

Scroll to the bottom left of the page to Sign-in or create a new password if you forgot yours.

Create a new password by clicking Reset password (circled in purple).



Scroll to the box titled **Start a New Registration** and click on

7. Choose what you want to do.

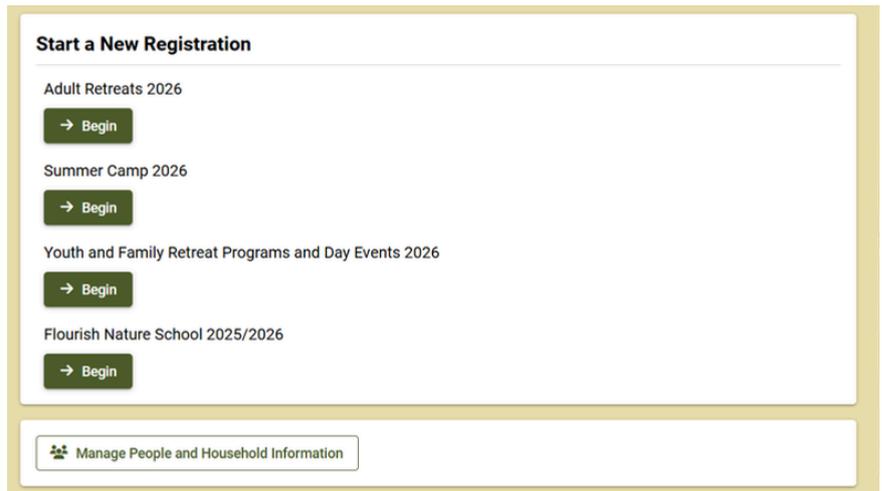
Begin under the header for what you are registering for...

Adult Retreats 2026: To register for a Women's Retreat, Men's Retreat or Adult Training Course.

Summer Camp 2026: To register a camper for summer camp.

Youth and Family Retreat Programs and Day Events 2026: To register for a Youth Retreat (Spring Youth Retreat- for both youth and adults), Family Retreat (Get Away to Play), Day Event (Fall Fun Day, Spring Spruce Up).

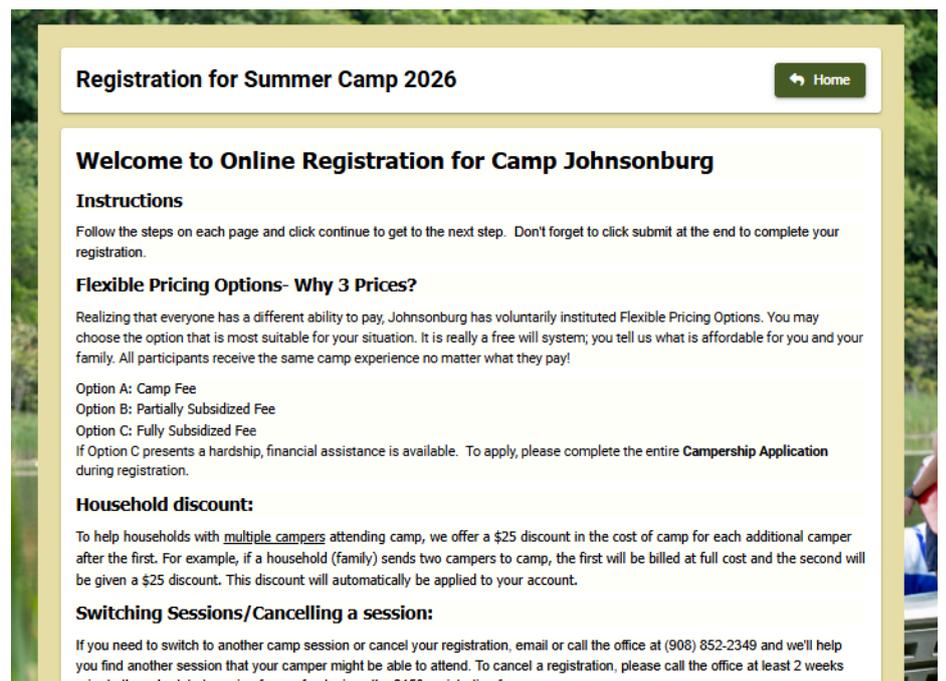
Flourish Nature School 2025/2026: Preschool.



Summer Camp 2026

9. Instructions and Explanation of Costs

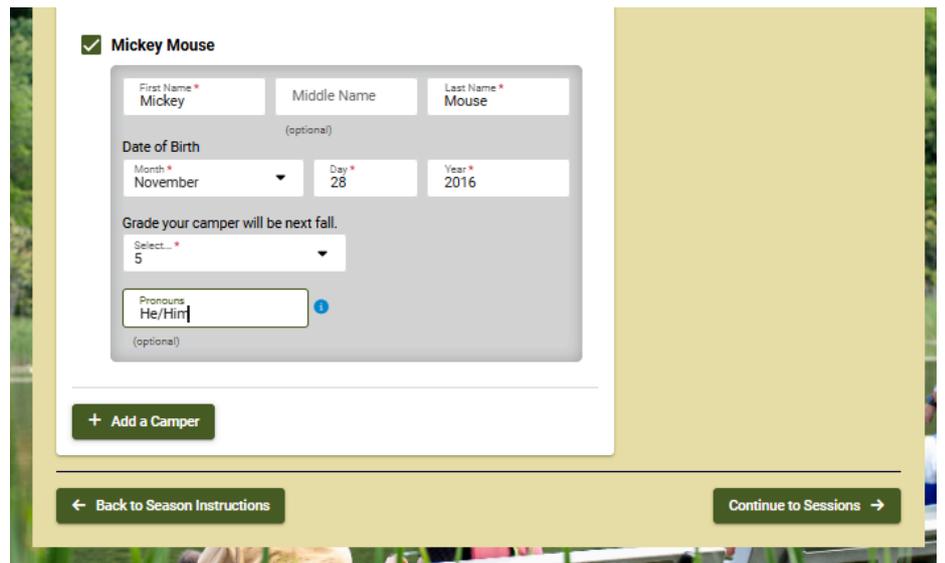
Read and click **Continue to People**



If this is the first time you're registering your camper, **+ Add a Child**. Enter

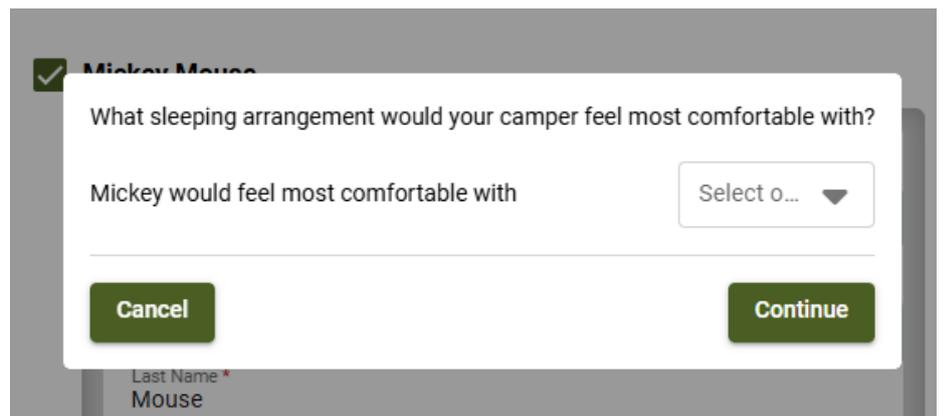
10. Select a person to register.

the registrant's date of birth, school grade and pronouns (he/him, they/them, she/her). If your camper already has an account, click on their name. Then click **Continue to Sessions**.



The screenshot shows a registration form for a camper named Mickey Mouse. The form includes fields for First Name (Mickey), Middle Name (optional), and Last Name (Mouse). The Date of Birth is set to November 28, 2016. The Grade your camper will be next fall is set to 5. The Pronouns are set to He/Him. There is an 'Add a Camper' button and a 'Continue to Sessions' button.

Select which gender cabin you want your camper to room with then click the **Continue** button.



The screenshot shows a dialog box asking "What sleeping arrangement would your camper feel most comfortable with?". The text "Mickey would feel most comfortable with" is followed by a dropdown menu labeled "Select o...". There are "Cancel" and "Continue" buttons.

11. Choose the session you're registering for.

Scroll down to see the session your camper is eligible to register for (based on age/grade). Click **Show Details** for the session you're registering for. Read the session explanation. Then click **Add to Cart**.

EPIC Elementary

EPIC- Week 1

The session options will open. Read and select the cost option that you would like to pay by clicking on the **green** shopping cart button next to your choice. If a church or outside organization is paying Johnsonburg for part or all of the cost of your session, also click the **green** shopping cart next to **Yes - I will be receiving payment from a third party (i.e. church, organization)**. If you would like to apply for a Campership/financial assistance, also click the **green** shopping cart next to **Yes - I will be applying for financial assistance from Johnsonburg**. Scroll down to review the options you chose.

Option A	995.00	
Tier 1- reflects the true costs of camp, including year-round operations and wear and tear of facilities and grounds.		
Option B	805.00	
Tier 2- is a partially subsidized fee for those families who are able to afford an amount closer to the true cost of camp.		
Option C	700.00	
Tier 3- is our historically subsidized rate and does not reflect the true cost of operating summer camp programs.		

Select below if you are receiving payment from a third party or you are applying for financial assistance from Johnsonburg.

Yes - I will be receiving payment from a third party (i.e. church, organization)	
Yes - I will be applying for financial assistance from Johnsonburg.	

Scroll down to review the options you chose. This is where you can add a discount code if you have one. Next Click the **Continue to Camp Store** button on the bottom right.

12. Choose the cost and indicate if someone other than you is paying towards the cost and indicate if you would like to apply for financial assistance.

Cart Summary

Mickey Mouse

EPIC Elementary

EPIC- Week 1 ✕

- Option A ✕ 995.00
- Yes - I will be receiving payment from a third party (i.e. church, organization) ✕
- Yes - I will be applying for financial assistance ✕

13. Add funds to your camper's store account.

This is where you can add funds to your camper's camp store account. Add the amount you would like and click **Add**. You will see the amount you added in parentheses. Scroll down and you will see your total including your camp store deposit. You can bypass adding funds to your camper's account and add them later. Click the **Continue to Forms** button on the bottom right to go to the next page.

enable more funds to come to camp.

Add a Camp Store Deposit

We suggest \$30 per camper.

Deposit for Mickey

Current account balance is: **0.00 (+50.00)**

Amount: **Edit** **Remove**

Cart Summary

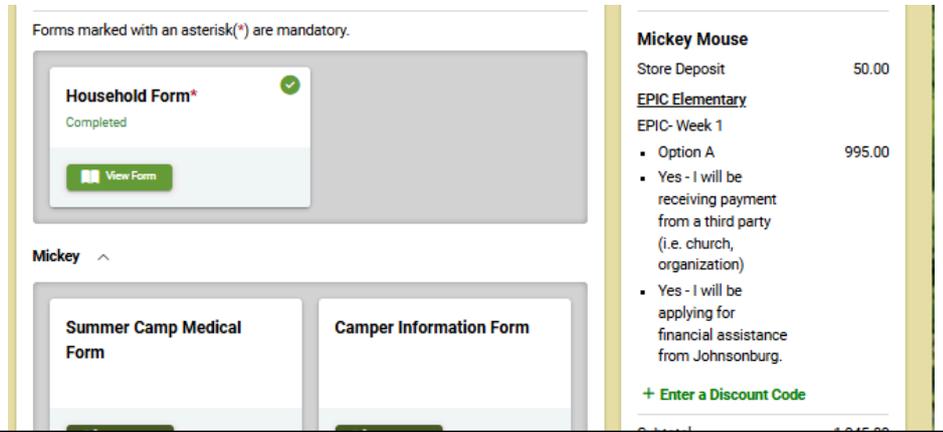
Mickey Mouse

Store Deposit ✕ 50.00

EPIC Elementary

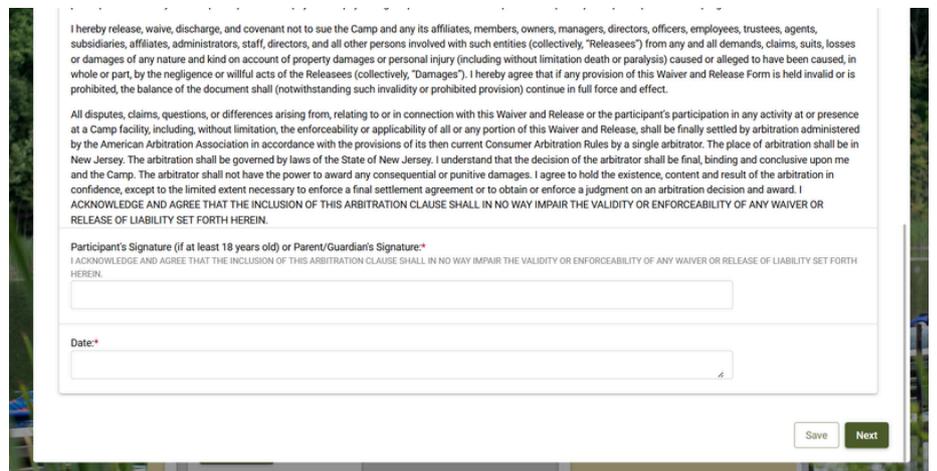
14. Complete each form listed on this page.

This page contains the forms that need to be completed. Forms with a red asterisk* must be completed today to submit registration. To complete forms click the green **Open Form** button under the title of each form. When all your forms are complete hit the **Continue to Payment** button on the bottom right.



15. Example of a form when it's open.

While completing each form, please note that some forms have 2 pages. At the bottom of the form click the **Next** (will take you to next page) or **Complete** (will submit the form) button. When all your forms are complete hit the **Continue to Payment** button on the bottom right.



Choose how you would like to pay. You can make a credit card payment online or mail a check*. If you are paying by check or a 3rd party is paying fully for your attendance, click **Pay by Check** or **Third Party Payment**. Then click the **Continue to Review** button on the bottom right. If you are paying via credit card click **Pay in Full, Pay Registration Fee, or Pay Registration Fee Now and Pay Balance in Equal Installments** . A new box will open at the bottom of the screen, again showing your options. Then click the green **Continue to Review** button on the bottom right.

16. Choose your payment option and method to make payment.

...for all other payments must be paid by ... you register also same day please pay in full at the time of registration.

We accept the following credit cards: Visa, MasterCard, and American Express

Choose a Payment Option

- Pay in Full \$1045.00
- Pay Registration Fee \$150.00
- Pay Registration Fee \$150.00 Now and pay balance \$895.00 in equal installments
- Pay by Check
- Third Party Payment
- I am applying for a Campership

Cart Summary

Mickey Mouse

Store Deposit 50.00

EPIC Elementary

EPIC- Week 1

- Option A 995.00
- Yes - I will be receiving payment from a third party (i.e. church, organization)
- Yes - I will be applying for financial assistance from Johnsonburg.

[+ Enter a Discount Code](#)

Subtotal 1,045.00

Taxes -

Total 1,045.00

Select a Payment Method

Payment Options:

- **Pay Registration Fee**- mandatory at the time of registration.
- **Pay in Full** (this includes deposit).
- **Scheduled Payment Plan**- Pay registration fee at time of registration and schedule payments to be made on or about the 14th of every month (last payment on June 8th).
- **Pay by Check**- Use this option if you are mailing in a check or if an organization or church is sending one in on behalf of your camper.
- **Third Party Payment**- Use this option if your church, agency, or another organization is contributing to the registration fees.

Credit Card

applying for financial assistance from Johnsonburg.

[+ Enter a Discount Code](#)

Subtotal 1,045.00

Taxes -

Total 1,045.00

17. Fill in your credit card payments and view the breakdown of your installment plan.

If you are paying my credit card and signing up for installment payments, you will be brought to this screen where you need to enter your card information. Then click the green **Continue to Review** button on the bottom right.

- Pay Registration Fee \$150.00 Now and pay balance \$895.00 in equal installments

Date	Amount
Today	150.00
Feb 14, 2026	179.00
Mar 14, 2026	179.00
Apr 14, 2026	179.00
May 14, 2026	179.00
Jun 14, 2026	179.00

Payment Method

- Credit Card

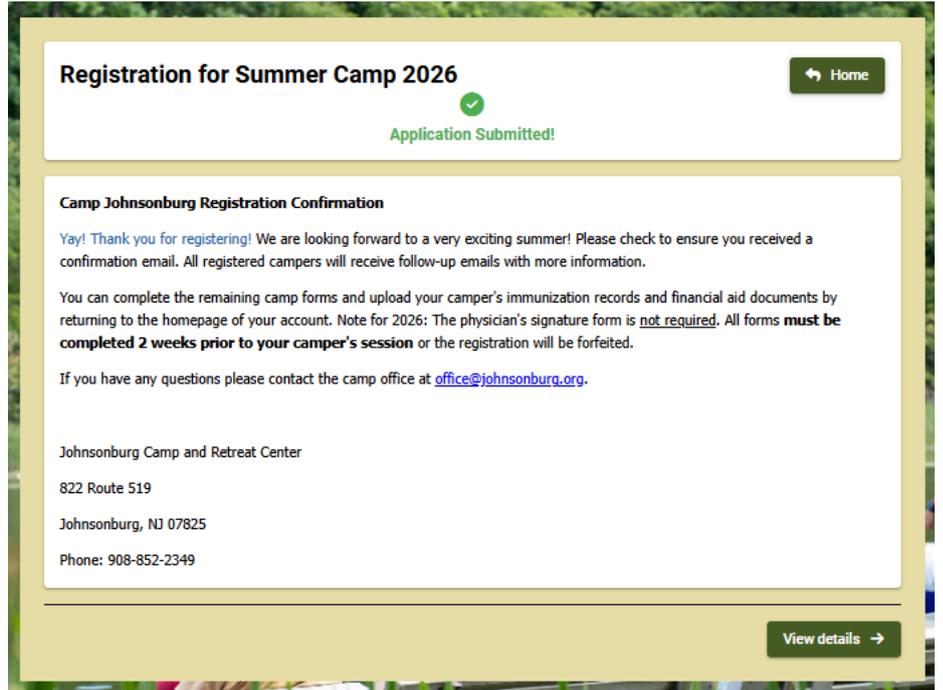
[Return to Discount Card](#)

18. Review your registration and make payment.

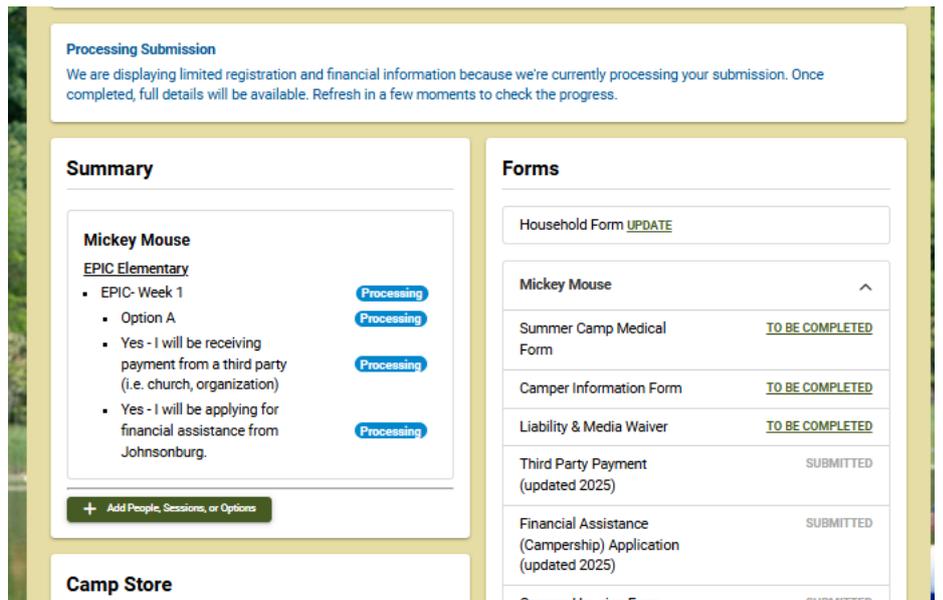
Review your registration options and cost. See the forms that you completed. Enter your credit card information to make payment. When you are done entering your card information or if you are not making payment, click **Continue to Confirmation** on the bottom right.

19. Application submitted confirmation.

Your registration is complete. An email confirmation has been sent. This screen confirms that your registration has been submitted. Click the **View Details** button on the bottom right to exit page.



20. Details of all your registrations for Summer Camp 2026.





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Sacred Place, Open Space